

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
APRIL 26, 2016

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, April 26, 2016, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:05 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Rob Harmotto. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Rob Harmotto  
Lori McKittrick  
Anna Segner  
Jeffrey Winkle

Members Absent:  
Daniel Santia

Also in attendance were: Dr. Charles M. Reina, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Milanovich, Jessica Webster and Robert Kartychak, Principals; Kellee Oliver, School Psychologist; and citizens.

“Good News” reports were presented by Mr. Kartychak from the elementary schools, Mrs. Webster from the Junior High School and Mr. Milanovich from the Senior High School. Copies of each report are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mrs Robb presented the 2016-2017 preliminary budget.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Jeffrey Winkle, seconded by John Bowden, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the March 22, 2016 business meeting minutes as presented.
2. Recommendation to approve the April 12, 2016 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Anna Segner, seconded by Rob Harmotto, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of March 2016, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of March 2016, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of March 2016, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Carla Buxton and Melissa Mitchell asked the Board to consider smaller class sizes at Independence for the 2016-2017 School year.

Daria Minton presented the Board with a letter of her desire to be considered for the open seat on the Board.

Linda Helms from the B.F. Jones Memorial Library presented the May calendar.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Lesia Dobo, Chair**

**MOTION #3**

By Lesia Dobo, seconded by Lori McKittrick, to approve awarding 185 high school diplomas to Hopewell High School Senior Class of 2016. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #4**

By Lesia Dobo, seconded by John Bowden, to approve the Memorandum of Understanding between the Hopewell Area School District and the Hopewell Education Association with respect to online education, effective July 1, 2016 through June 30, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #5**

Lesia Dobo, seconded by Lori McKittrick, to approve items (1) through (3), as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Contract with American Staffing Services, Inc. to provide nursing services on an as needed basis for the 2016-2017 school year.
2. Contract with Bayada Home Health Care, Inc. to provide one on one nursing services to a student attending the Western Pennsylvania School for the Blind.
3. Contract with Trinity Health Solutions, LLC to provide Occupational, Physical and Speech Therapy services, on an as needed basis, for the 2016-2017 school year.

MOTION #6

By Lesia Dobo, seconded by Jeffrey Winkle, to approve the change of department name from Business Education to Business, Computer and Information Technology (to include: Business, Computer, Tech Ed, Family and Consumer Science, and InnovatED, and any related course(s) of study). MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Lesia Dobo, seconded by Rob Harmotto, to approve the Resolution for participation in the 2016 Beaver County Summer Academy to be held at Beaver Area School District from June 20, 2016 through July 1, 2016 sponsored by the Beaver Valley Intermediate Unit at a cost of \$500. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Anna Segner**

APPROVAL OF GROUPED ITEMS

MOTION #8

By Anna Segner, seconded by Lesia Dobo, to approve items 1 through 4, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from Terry Borkovic to use Gym A at Hopewell Junior High School for a girls volleyball camp from June 6 through June 10, 2016.
2. Request of Hopewell Youth Softball to use the Junior High School softball field from April 27, 2016 through May 16, 2016 for games and practices.
3. Request from Joseph Sullivan for the Hopewell Community Big Band to use the Junior High School gym or Senior High School auditorium on Tuesday evenings beginning June 14 through July 26 as a potential indoor facility to be used in the event of rain.
4. Request from Our Lady of Fatima to use the Senior High School soccer fields on Tuesday and Wednesday evenings from April through June for soccer practice.

**Finance and Budget by John Bowden**

**APPROVAL OF GROUPED ITEMS**

**MOTION #9**

By John Bowden, seconded by Jeff Winkle, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$452,517.15
2. Capital Reserve Fund payments in the amount of \$18,578.61
3. Cafeteria Fund payments in the amount of \$86,186.82
4. General Fund payments in the amount of \$3,157,307.40

**APPROVAL OF GROUPED ITEMS**

**MOTION #10**

By John Bowden, seconded by Jeff Winkle, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. e-Service financial services contract with CSIU, effective July 1, 2016 through June 30, 2017, at an approximate cost of \$25, 000.00.
2. e-Service student information system (SIS) contract with CSIU, effective July 1, 2016 through June 30, 2017, at an approximate cost of \$31,560.00.

**MOTION #11**

By John Bowden, seconded by Lori McKittrick, to approve the Renewal Services Agreement with the Omni Financial Group to provide third party administrative services for our 403(b) Plan in the amount of \$2,148.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #12**

By John Bowden, seconded by Anna Segner, to approve the revised workers compensation physician panel, effective July 1, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By John Bowden, seconded by Jeffrey Winkle, to approve the contracts to provide telecommunication services with Comcast for a period of three years, effective July 1, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Legislative by Jeffrey Winkle**

Policy 204, Student Contests, was discussed. Board members discussed funding for students attending national competitions. The suggestion was made that 50% funding to a certain amount would be appropriate. Dr. Reina said that he would continue to do research and draft a proposal for the board to review.

**Nutrition by Lori McKittrick**

MOTION #14

By Lori McKittrick, seconded by John Bowden, to approve the contract with Nutrition, Inc. to provide management services for the 2016-2017 school year. This would be Year 2 of 4 renewal periods under the food service management company bid effective July 1, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair**

MOTION #15

By Rob Harmotto, seconded by Anna Segner, to accept the resignation for retirement of Diana Zikovich, Head Cook at Hopewell Elementary School, effective June 30, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Rob Harmotto, seconded by Lesia Dobo, to approve the change of employment status for Kathy Martin from substitute bus aide to permanent bus aide, effective March 18, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

MOTION #17

By Rob Harmotto, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Rodney Weaver, assistant football coach, effective April 27, 2016.

2. Employment of Zachary Hayward, assistant football coach, effective April 27, 2016.

### APPROVAL OF GROUPED ITEMS

#### MOTION #18

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Revised job description for Coordinator of Pupil Personnel Services.
2. Appointment of Kellee Oliver as Coordinator of Pupil Personnel Services.

#### MOTION #19

By Rob Harmotto, seconded by Jeffrey Winkle, to approve the substitute employee rosters. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

### Superintendent's Report

Dr. Reina congratulated Diana Zikovich on her retirement and wished her well.

He explained to the Board that they had received the Beaver Valley Intermediate Unit's Board ballot and that they should complete it and return it to Mrs. Barber before the end of the meeting.

Dr. Reina informed the Board that the Senior High School had participated in "active shooter" training this past week. He said that feedback from those that participated thought it went very well.

Dr. Reina announced that Michael Milanovich, acting assistant principal at the Senior High School, would be taking a job at the Lawrence County Vocational School. He said that Mike had done an excellent job while at Hopewell and wished him well.

### Solicitor's Report

Nothing to report.

### Unfinished Business

Nothing to report.

Upcoming School Board Meetings

May 10, 2016 – 7:00 p.m. Work Meeting, Central Administration

May 24, 2016 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss a student matter. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Rob Harmotto, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:47 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary